

Getting the MAP Combined Data File

Before getting started, ensure you have the Assessment Coordinator role assigned to you (your district level MAP administrator can grant you this access).

1. Log in to the NWEA MARC website (this is the reporting site).
2. On the left hand menu, click “View Reports”
3. Under view reports, click “MAP Reports”
4. At the bottom of the list of reports, click “Data Export Scheduler”:



5. To generate a district file, set you settings to match the ones below (just be sure to select the appropriate testing term):

A screenshot of the 'Data Export Scheduler' form. The form has several sections: 'Frequency' with 'Daily' selected and 'Monday' chosen from a dropdown; 'Term' with 'Winter 2015-2016' selected from a dropdown; 'Export Type' with a table showing 'Comprehensive Data File' and 'Combined Data File', where 'Combined Data File' is selected; and 'Contents' with 'Aggregation' set to 'By District' and 'Norms Reference Data' set to '2015 Norms Data'. At the bottom, there is a 'Save' button and a 'Cancel' button.

Export Type	
<input type="radio"/> Comprehensive Data File	Contents include two CSV files with student info by school and assessment results, and two optional CSV files with student class assignments and student program participation. These files are created per user.
<input checked="" type="radio"/> Combined Data File	Contents include student info by school and assessment results combined in a single CSV file. This file is created per user.

Contents	
Aggregation	<input type="radio"/> By School <input checked="" type="radio"/> By District
Norms Reference Data	<input checked="" type="radio"/> 2015 Norms Data <input type="radio"/> 2011 Norms Data

Select norms reference data to be used in report. 2015 norms use a default or custom weeks of instruction, as set by your Administrator. 2011 norms use a default weeks of instruction and do not calculate Conditional Growth Index or Conditional Growth Percentile.

6. Click “Save”

7. Depending on the number of test events, this report can take several hours to run. When it is done, you will see it on the right side of the screen under “MAP Reports” and there will be a download button:

MAP® Reports

MAP Reports

- Achievement Status & Growth
 - [Projection or Summary](#)
 - [Summary with Quadrant Chart](#) (One Class only)
- [Class Breakdown](#)
- [Class](#)
- [District Summary](#)
- [Grade](#)
- [Grade Breakdown](#)
- [Learning Continuum](#)
- [Projected Proficiency Summary](#)
- [Student Goal Setting Worksheet](#)
- [Student Growth Summary](#)
- [Student Progress](#)

Skills Checklist/ Screening Results

- [MAP for Primary Grades Class](#)
- [MAP for Primary Grades Student](#)

Retired Reports

- [Descartes and PGID](#) Available until June 2015, replaced by Learning Continuum

Data Tools

- [Data Export Scheduler](#)

Note


Data available in MAP reports was last updated on January 15, 2016 at 11:01 PM CST.

Reports Queue

Reports Queued	0
Reports Ready	7
Reports Due to Expire	0

[View Full Reports Queue](#)

Data Export Scheduler

[Data Export Scheduler](#)
Last updated on 1/15/16 5:24 AM
Data Export Ready  [Download](#) (1.2 MB) ←

Student Quick Search

You must specify at least one search criterion below. Use the wildcard character (*) to search by first or last names. You will be searching